

Privacy Statement

(New Members)

We need to collect and store some data relating to members and their parents, for example names and email addresses, so that we can advise about things like rehearsal and event dates, subscription payments, and social events.

WHAT DATA DO WE COLLECT?

We collect some of the following types of data relating to members and parents (we don't collect all of this data on all members – we only collect it if it's needed):

- Name
- Email address
- Postal address
- Phone number
- Emergency contact details
- Photos/video footage
- Subscription payments
- Gift Aid declarations
- Bank details
- Medical information
- Age /DOB
- Gender
- Criminal records check

We check what data we have on members every two years and remove it if we no longer need it. If you leave the group, we'll make sure we stop using and/or delete any data we don't need to keep (e.g. for financial reporting).

WHAT DO WE USE IT FOR?

Any of the information listed above might be needed to manage FYC memberships and to organise and run our activities. We won't ever use this data for anything else unless parents give us **active consent** for that additional use.

If consent is provided, FYC will add the email to our mailing list for the group's marketing/promotional communications. We will always include opt-out options on all such communications. Consent can be withdrawn at any point by contacting the FYC's Operations Manager.

DO WE SHARE DATA WITH ANYONE ELSE?

- we will never give data to third parties for that third party to use
- we use third party services (e.g. Google G Suite) to store or process data - we will always make that they are reputable, secure and GDPR-compliant, and that data is kept safe
- if a member of FYC asks for the contact details of another member, we will only ever share them if we receive consent

AS A PARENT, WHAT CAN I ASK FYC TO DO?

At any time you can ask to view, update or correct any data we hold on you. You can also ask that we stop using your data or that we erase it. To request any of these, please contact the FYC Operations Manager.

NEW MEMBER CONFIRMATION

I am aware that FYC will collect, hold and use some data about me and about my child for membership administration.

Name:

Date:

Marketing and promotions (optional)

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- I would like to be added to the mailing list for FYC's marketing (e.g. emails about our forthcoming events) - Tick Box or email your positive consent to FYC's Operations Manager at info@fyc.org.uk